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## **Meeting Minutes**

January 7 , 2019

**Time: 7:00 pm**

### **Opening**

The monthly Board Meeting of the High Way Education was called to order at 7:00 pm on January 7 , 2019 in Turkish Cultural Center of Rochester with the attendance of the majority of the board members.

### **Present**

President, Treasurer, Secretary two new board members

### **Absentee**

One of the board members

### **Approval of Agenda**

The agenda was unanimously approved as distributed.

### **Approval of Minutes**

- 1.) One of the new board members was proposed and elected as the Vice president
- 2.) The new treasurer was elected
- 3.) The new secretary was elected
- 4.) Two new board members are elected
- 5.) Board has reviewed and approved the following new policies:
  - a. Donation Policy
  - b. Whistle Blower Policy where the Board Chairs will be the complaint officers.

c. Conflict of Interest Policy

- 6.) Board recommended a sub committee to organize TCC Website. One of the Board Members will lead the committee.
- 7.) Recommendation to take actions to record non-cash contribution was approved
- 8.) All donors will be recognized for their cash and non–cash contribution beginning of every year.
- 9.) Financial update has been presented to the Board.
- 10.) Board recommended to review community development section of the strategic plan. Final strategic plan will be presented on February Board meeting.

**Agenda for Next Meeting.**

**Adjournment**

Meeting adjourned at 8:30 pm. The next general meeting will be held at 7:00 pm on February 4, 2019, in Turkish Cultural Center of Rochester.