

7:10 PM, September 5, 2021, (Virtual Meeting)

Attendees: President, VP, Treasurer, Secretary, Executive Director and one board member. All members were in the meeting.

Agenda Items:

1. Making payments to Northeast Civil Platform (how to make payments to other non-profits)
 - a. Northeast is a sister foundation that does events, and we support them, they provide services, and we support them.
2. Board minutes
3. Previous renovations made, but is there maintenance that needs to be done – one A/C is not working, but holding off due to autumn weather
4. Finance committee is working on loans and need an observation letter, stating that someone is authorized to take the loan
5. Board representation
6. Board structure/function

Agenda 1 - Making Payments:

We will make payments to the institutions that we buy any kind of service by check.

We hired an individual as the director of all our education services.

His costs (including his salary and personal expenses during his services like gas, office materials etc.) will be paid him monthly by check.

Murat stated that we will wait for Ramazan's update, based on how Northeast would prefer to receive payments.

Agenda 2 – July Minutes:

Murat stated that we missed the meeting for July but will post what we discussed in the WhatsApp group as our virtual minutes. The board will vote to approve or disapprove of the minutes in the WhatsApp group.

Agenda 3 – Maintenance

There were some maintenance payments that were made and that were approved in the WhatsApp group.

The AC broke and required approval to repair, one AC was fixed but one was not, and the board agreed that we will wait for next summer to repair.

Agenda 4 - Loan Application:

Jafer Yasar updated the board in regard to the \$100,000 loan. The loan was denied. The application will need to be restarted, per the board's approval. The loan is applicable for anything. It is a government loan and has a low interest rate.

The board will try to reapply, but it requires a letter for the board's approval.

The board voted unanimously to reapply for the loan.

Agenda 5 – Board Representation:

Bailey stated that the board needs more female representation.

Murat suggested that Bailey attend the ladies' meetings on Fridays to ask who would be interested in joining the board.

Agenda 6 – Board Structure/Function

The board must meet six times in the year. We will continue to meet every two months.

The board should invite members to address the board on what the committees are doing.

Committees should prepare how much they spent so we can address how much they need in their annual budgets.

After approval of the meeting minutes, it will be presented to the community by one of the board members.

Meeting ended at 8:30 PM.